

Barnet Medieval Festival

9th & 10th June 2018

Traders Application Form for 2018

Name	
Trade Name	
Address	
Mobile	
Email Address	
Stall description	
Website or Facebook Page	

Type of Tent: Medieval Modern

Approximate size:

My stall size indicated above includes all guy ropes, awnings etc

Stall Type	Cost	Quantity Required
Medieval Trader £65.00	£65.00	
Modern Trader £65.00	£65.00	
Pedlars Licence (authentic medieval only)	£30.00	
Catering	£250.00	
Extra car passes (one free per stall)	£10.00	

Please send your completed application to: Liz Bown, Barnet Medieval Festival, Barnet Museum, 31 Wood Street, Barnet EN5 4BE Please DO NOT send by recorded/signed for delivery or email it to barnet1471battlefieldssociety@outlook.com

Please make cheques payable to "Barnet Museum"

International traders can pay by Bacs, please contact us for details

I enclose a copy of my current public liability insurance

I enclose a photograph of my trading stall

I am enclosing a stamped addressed envelope with £1 postage

I will require space for a tent caravan on site, total size :

I am interested in advertising in the event programme, please send me further details

Barnet Medieval Festival

9th and 10th June 2018 Information for traders

Trading Hours: Saturday 10.30 am - 5.45pm; Sunday 11am - 5pm (TBC)

Address: Barnet Elizabethans RFC, Byng Road, Barnet, Herts, EN5 4NP

Traders may open again from 7pm Saturday for re-enactors. All traders must be ready to trade by 10am each day, and trade for both days. It would also be appreciated if caterers could remain about form reenactors who are camping onsite.

- Site Layout: Your pitch will be allocated according to the style of tent as well as your goods.
- Your requested pitch size should include all awnings, guy ropes etc, and any sleeping tents behind your stall.
- Authentic traders will not be permitted to have any non-authentic tents, vehicles etc behind their pitch without prior permission.
- A Pedlars licence is for authentic traders only, who can carry their goods around site in a basket or similar.
- We ask that all traders, authentic or not, enter into the spirit of the festival by wearing medieval clothing. If you require guidance please contact us.
- Dogs are allowed access to the event, but must be on a lead. All dog mess must be cleared up – bagged and binned. We reserve the right to tell owners whose dogs are causing a nuisance to remove their animals from the site.
- All pitches must be left clear of rubbish and other items. Please use the recycling points. Any pitch left in an unacceptable condition may prejudice any future trading application
- Traders generators are not allowed on site under any circumstances unless for catering purposes or without prior permission.

Vehicle movements: Traders will not be allowed onto site before midday, Friday 8th June. The gate closes at 10pm Friday and re-opens 7am Saturday, until 9am. All vehicles must be removed off site to the designated trader's car parks by 9.30am. There are no vehicle movements allowed whatsoever during public opening hours. Traders can bring vehicles back onto site after 6pm on Sunday evening. All stalls must be cleared from site by Sunday evening.

Contact Information: Liz Bown. Please do not ring before 8am or after 9pm. Please leave a voicemail and I will come back to you.

Email: barnet1471battlefieldssociety@outlook.com Phone: 07847764633

Post: Liz Bown, Barnet Medieval Festival, Barnet Museum, 31 Wood Street, Barnet EN5 4BE

Please return your completed application by post or email and enclose a copy of your current public liability insurance and a photograph of your stall. Please do NOT send by recorded/signed for delivery.

The deadline for stall applications is 8th May 2018, for caterers is 30th March 2018

The Small Print: In the event of the Barnet Medieval Festival (The festival) being postponed, cancelled or abandoned, or in the event of failure or curtailment of supplies, services or facilities afforded to the traders due to strikes, lock-outs, bad weather, acts of God, third parties or any other circumstances, foreseen or unforeseen, the festival will no way be held responsible for any expenditure, loss, damage, or liability sustained or incurred by the trader/s during set up, two day trading, or breakdown, In the unlikely event of Barnet Medieval Festival being cancelled we reserve the right to cancel your booking. All exhibitors are required to comply with the directions of the organisers. Anyone not doing so, or causing annoyance, harassment or exhibiting unacceptable behaviour will be expelled from the event and no refund will be given.